



**10:00 a.m. – 12:00 p.m., Tuesday April 16, 2019**  
**Meeting summary, Association Meeting**  
**Lutheran Community Services Northwest**  
**4040 South 188<sup>th</sup> Street, SeaTac WA 98188, 3<sup>rd</sup> Floor**

<b>Members Present:</b> Jill May, Fernando Clara, Charlotte Booth, Kymm Dozal, Mark Fullington, Mikaela Chandler, Zenia Brar, Nikki Brown, Joanne Stimson, Kris Sanborn, Susan Brook, Megan Walsh, Linda Thomas, Mike Canfield	<b>Members on phone:</b> Carly Baughn, Caroline Brandau, Kendra Tilson, Ray Deck, Brian Carroll, Laurie Lippold, Christy Lunceford
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Agenda Item	Discussion	Decisions
<b>1. Call to order / Check in</b>		The meeting was called to order at 10:02 a.m.
<b>2. Approve minutes of the March meeting</b>		The motion to approve the minutes carried.
<b>3. Financial Report</b>	The bank balance is approximately \$562,500. This includes a payment we received from Ballmer for the next fiscal year. Jill is currently working on the budget for FY 2019-2020 and she will present it to the Board on May 6 <sup>th</sup> .	
<b>4. Nominating Committee volunteers / nominations for new Board members</b>	<p>Karen Brady and Linda Thomas will co-chair the Nominating Committee. The following positions are up for election:</p> <ul style="list-style-type: none"> <li>• President – 2 yr. term</li> <li>• Treasurer – 2 yr. term</li> <li>• Secretary – 1 yr. term (Megan is unable to continue her term)</li> </ul> <p>Jill and the Board are looking at adding a line item to the budget to reimburse people from the east side of the state to travel over here and board members to travel to Spokane.</p>	<p>If you're interested in nominating yourself or someone else, please contact Karen at: <a href="mailto:karenb@ryther.org">karenb@ryther.org</a> or Linda Thomas at: <a href="mailto:LindaT@ccsww.org">LindaT@ccsww.org</a></p> <p>Please bring emerging leaders from your agencies to WACF meetings to cultivate leadership within WACF.</p>

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<p><b>5. Proposal to change membership meeting to every other month</b></p>	<p>Updates can be sent out by e-mail and some feel that this meeting repeats much of the same information that is covered in the monthly division meetings. Focus of bi-monthly membership meetings could be:</p> <ul style="list-style-type: none"> <li>• Best practices</li> <li>• Trainings</li> <li>• Guest speakers</li> </ul> <p>Charlotte distributed note cards to the members in the room and asked everyone to answer the following questions:</p> <ol style="list-style-type: none"> <li>1. <b>What do you like best about the membership meetings that you'd like to have continued?</b> Some of the responses were: face-to-face, collaboration, partnering, hearing what other divisions are doing, guest speakers.</li> <li>2. <b>What would you give up at the membership meetings?</b> One of the responses discussed was: Division updates – send updates by e-mail or have better facilitation and less time reporting.</li> <li>3. <b>What haven't we done that you would like to start doing?</b> One response was: Move the meetings to various locations around the state.</li> </ol>	<p>The motion to change the membership meetings from monthly to bi-monthly carried. Starting July, they will go to every other month. The July membership meeting date has been changed to <b>July 25<sup>th</sup></b> and Ross Hunter will be here.</p> <p>If you did not attend the meeting but would like to share your thoughts, please e-mail Charlotte at: <a href="mailto:cbooth@institutefamily.org">cbooth@institutefamily.org</a></p>
<p><b>6. Board Retreat Follow Up</b></p>	<p>One of the outcomes of the Board Retreat was the creation of 3 task forces:</p> <ul style="list-style-type: none"> <li>• <u>Board Governance Task Force</u> – The group will update the Bylaws and write job descriptions for board members and division chairs.</li> <li>• <u>Divisions Task Force</u> – They will decide what division meetings will look like in the future and how to make them valuable to the members.</li> <li>• <u>Financial Sustainability Task Force</u> – Will address membership and FCFC dues, including recruitment of eastside agencies. Will review the business plan and decide whether we want to work towards state contracts, write grants or pursue more philanthropy money.</li> </ul> <p>The current Board members whose terms are ending have agreed to stay on the task forces for 6 months.</p>	<p>Please contact Jill if you'd like to join any of the 3 task forces.</p> <p>Ray Deck volunteered to join the Divisions Task Force or the Financial Sustainability Task Force, wherever he is needed. Christy Lunceford volunteered to join the Divisions Task Force.</p>
<p><b>7. Division Administrative and Legislative Updates</b></p> <ol style="list-style-type: none"> <li>a. CPA</li> <li>b. Intensive Services</li> <li>c. FPSS <ul style="list-style-type: none"> <li>• <b>Background Check Workgroup / Secretary's list</b></li> </ul> </li> </ol>	<p><u>Child Placing Agencies Division</u>: The meeting with Jason Churchwell, the head of the licensors, went very well. Jason is open to future collaboration. They talked about consistency across regions, expectations of home studies, and interpretations of the WAC. They're looking at a new format for the PALS meeting. There will be another meeting on the SAFE Home Study model tomorrow with DCYF leadership. For more information on SAFE go to: <a href="http://www.safehomestudy.org/Home.aspx">http://www.safehomestudy.org/Home.aspx</a>.</p> <p>Jeff has not received any nominations for CPA Division Chair.</p>	

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	<p>A small subgroup is working on the CPA contract. Jill had a meeting with Steve Grilli asking that we start those conversations with DCYF.</p> <p>Jill distributed a flyer on We Are Family Day with the Mariners. Foster, kinship and adoptive families will be celebrated. Here is the flyer: <a href="http://www.wachildrenandfamilies.org/wp-content/uploads/wearefamily_flyer.pdf">http://www.wachildrenandfamilies.org/wp-content/uploads/wearefamily_flyer.pdf</a>.</p> <p>Mike Canfield reminded members that FPAWS is taking donations to help fund the creation of a film that highlights foster families and birth families who work alongside social workers.</p> <p><u>CPA/Intensive Services Division Crossover:</u> The next meeting with Luba will be on Friday. A birth parent will be at the May meeting during the crossover time of the CPA Division and the IS Division.</p> <p><u>Intensive Services Division:</u> The next WACHYA meeting with The Background Check Workgroup and DLR will be in May. They are trying to look at the process and where's it's getting hung up. The IS Division will move forward with focusing on outcomes. They will align with DCYF and look at the following outcomes:</p> <ul style="list-style-type: none"> <li>• Education</li> <li>• Health</li> <li>• Resilience</li> </ul> <p>Coordinated Care will be at the May division meeting.</p> <p>Jill contacted Frank to follow up on the BRS Advisory Group that is supposed to be created. She will let us know when she hears more from Frank or Steve Grilli.</p> <p>BRS made it into the Governor's budget, the House and Senate budgets. The House budget is \$4.4M more than the Senate's and the House divides the budget out for each BRS service for DCYF. WACF and DCYF support the House's budget.</p> <p><u>FPSS Division:</u> DCYF held a day long Secretary's List meeting yesterday. It was the first of three meetings. DCYF is developing a single Secretary's List of crimes that will adhere to federal laws governing the crimes that are permanent and five year disqualifiers for child welfare, early learning, and juvenile justice. They also discussed the lack of clear guidance regarding determination of character, competence &amp; suitability.</p>	<p>If you're interested in donating, you can donate here: <a href="https://fpaws.ejoinme.org/invest">https://fpaws.ejoinme.org/invest</a></p>

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	<p>DCYF will still work on the Certificate of Parental Improvement (CPI bill that died) without legislation.</p> <p>The Ballmer Group has approached the FPSS Division trying to assess if they can support them with funding related to Family First. The division will discuss possibilities at the May division meeting.</p> <p>Jill will meet with FIN in early May to better understand the issues of providers in regions 1 and 2, and to try to recruit members.</p>	<p>Linda Thomas offered to set up a meeting with CWLA regarding FFPSA.</p>
<p><b>8. Adjournment</b></p>		<p>The meeting adjourned at 11:40 a.m.</p>

*Prepared by Linda Conchi*