



10:00 a.m. – 12:00 p.m., Tuesday August 21, 2018
Meeting summary, Association Meeting
Lutheran Community Services Northwest
4040 South 188th Street, SeaTac WA 98188, 3rd Floor

Members Present: Jill May, Charlotte Booth, Jeff Clare, Nikki Brown, Christy Lunceford, Linda Thomas, Kerry Ann Shaughnessy, Jessie DiPardo, Susan Brook, Brian Carroll, Joanne Stimson, Karen Brady	Members on phone: Mary Johnson-Schroeder, Bryttany Hemingway, Ray Deck, Mikaela Chandler, Megan Walsh, John Hindman
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Agenda Item	Discussion	Decisions
1. Call to order / Check in		The meeting was called to order at 10:00 a.m.
2. Approve minutes of the July meeting		The motion to approve the minutes carried.
3. Financial Report	The bank balance is approximately \$335K. Jack Dyer, our accountant, has been added to the bank account so he will have online access. The next step is to get Jill added to the account.	
4. Policy Manager Position	The Policy Manager position has been posted and will close at the end of August. The first round of interviews will be conducted by Jill, and representatives from each division: Kerry Ann - FPSS, Jeff - CPA, and Nikki - IS. The second round of interviews will be conducted by Jill and Brian.	
5. Policy updates	<p>CPA: Jeff reported that they're hoping for an opportunity for a restart with DCYF, focusing on partnership and identifying some benchmarks on how they will know if they're making progress. Their agenda includes:</p> <ul style="list-style-type: none"> • Meeting with them on a regular basis • More access to FamLink 	

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	<ul style="list-style-type: none"> • Reform around visitation • The Rate Study <p>Jill added that she met with Luba, the new licensing director and they've started a new workgroup that starts this Friday. There will be representation from around the state. Luba's plan is to meet 3-4 times and improve the things that can be improved without any regulatory changes and have firm recommendations by the end of December. Jill was encouraged by their meeting.</p> <p>Jill has also been looking for a representative to sponsor the CPA rate bill. It's looking encouraging and she is hoping to be able to provide more of an update on that next month.</p> <p><u>Intensive Services:</u> Nikki reported that their agenda focused on the BRS Rate Study that is happening now and is supposed to be done by Nov. 30th.</p> <p><u>FPSS:</u> Charlotte reported that their division decided not to request the mileage increase. Charlotte and Jill will be meeting with Jody Becker on 8/23. The two issues they will focus on are:</p> <ul style="list-style-type: none"> • Background checks – The Background Check Workgroup has been working on Parental Access Certificate of Transformation (PACT) which means that a person who has a founded finding can bring forth a request to have it not be a factor in passing future checks. • WSIPP Evaluation of WISe – Dr. Eric Trupin has signed on and given them permission to use his name. He will testify if necessary. <p>There is a significant backlog of background checks. Providers are being told to expect at least a month. We have also been told there will be no more provisional clearances.</p>	<p>Jill will send an email to all members asking the number of staff and foster parents waiting for approval and the number of youth or families that cannot be served as a result of the delays. Jill will send the numbers to the new Director of the</p>

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		Eligibility and Provider Services Division of DCYF, Frank, and Ross.
<p>6. Current Events – Family First and BRS Rate Study</p>	<p><u>FFA:</u> CARF will do a webinar on 8/28 to talk about what’s involved, how long it takes, their process, and the benefit of going with CARF. COA is also having webinars and there is a recorded webinar on their website coanet.org. Jill emphasized that if agencies are considering getting accredited to get into the pool now.</p> <p>DCYF is saying they’ll be sending out a letter with more specifics on FFA. They’ve assured Jill that she will be able to review the letter. She has not seen the letter yet. What she has heard is that agencies with 6 or less beds that are staffed, will need to become accredited. If they’re run by a family they will not. We are still waiting for direction from the state since states will be given some leniency on decisions.</p> <p>Jill is meeting with Rep. Senn in the middle of Sept. She is up-to-date on FFA. Jill will talk with the divisions to see what questions they’d like to ask Rep. Senn related to FFA.</p> <p><u>BRS Rate Study:</u> Jill mentioned that all of the providers she’s talked to in E. WA are submitting their costs for the BRS Rate Study. There was a meeting of the eastside providers last Friday to talk about FFA, accreditation and WACF membership. Jill has not heard back yet on how that meeting went.</p> <p><u>Update on FCFC work:</u> Jill is confident that we’ve landed on going with Qualtrics for the portal and the evaluation of families going through the process. Right now, funding is the issue with that. Jill has gone back to the funders to request more funding. The marketing work is moving</p>	<p>Jill has sent out the information on CARF and will send out the information on COA.</p>

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	<p>forward. They're in the process of sending out a RFP to marketing firms. The market segmentation data is ready to go. Jill had a great conversation with Buxton who has the market segmentation data that defines a foster parent in WA. They're going to be able to drill down and get us some better data so that it'll be more accurate to the different areas in WA State. Jill has been working with Dr. Daley on getting access to the heat mapping results. She stated that it could be very helpful with our prevention work (FPSS) and beneficial to our entire membership.</p>	
<p>7. Division Reports – Including Family First Update for each division</p>	<p><u>Intensive Services Division Report:</u> Nikki reported that Michael Campbell will be at the Sept. division meeting. E-mail Nikki with specific questions you have for him. Nikki will ask if the IS Division can be invited to the next meeting BRS Program Managers' meeting. Coordinated Care will be coming to the October division meeting. Nikki also encouraged members to complete the rate study.</p> <p><u>CPA Division Report:</u> Jeff reported that at the last division meeting they talked about incorporating a topic on best practices in each meeting. They've also decided to increase their meeting time by half an hour. The best practices topics identified were:</p> <ol style="list-style-type: none"> 1. Transitions around placements and visits 2. Trauma informed care 3. Child assessments 4. Developing families 5. Retention of staff <p>They discussed the addition of a foster parent and foster youth representative to the division.</p> <p>Holly Luna with DCYF came to update them on the visitation pilot. Their main objective is to move more towards unsupervised visits. They're also headed towards providing transportation only in visits. Their stated goal is to be more supportive to families during visits.</p>	

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	<p>The last topic they covered in the CPA meeting was recruitment. Jeff followed up with Brenda at CRG.</p> <p>Michael from the Alliance will be at the next meeting with CPA's and BRS's agencies to discuss CCT.</p> <p>DCYF will be doing webinars on the Family First Prevention Services Act (FFPSA) proposed Foster Home Model Licensing Standards. Jill asked if WACF might want to submit comments?</p> <p>FPSS Division Report: Charlotte reported that the biggest focus of the last two FPSS meetings has been coming up with a list of what the funders could do to benefit all of their members. They're creating a list of things that will be sustainable after the grant ends. Some of their top topics are:</p> <ul style="list-style-type: none"> • Workforce development (recruitment and retention of staff) is highest on their list • Training – there are a lot of mandated trainings. Possibly have funders help WACF develop a curriculum? <p>Some members want it to be like the FCFC and have some money go to WACF and some go to individual agencies.</p> <p>Charlotte also reported that in about a month DCYF is going to require that every provider hire a para professional, train them and supervise them. Members have expressed serious concerns about this but felt they are not being heard.</p>	<p>Jill will forward the e-mail from DCYF to all members.</p>
<p>8. Adjournment</p>		<p>The meeting was adjourned at 12:00 p.m.</p>