



**10:00 a.m. – 12:00 p.m., Tuesday September 18, 2018**  
**Meeting summary, Association Meeting**  
**Lutheran Community Services Northwest**  
**4040 South 188<sup>th</sup> Street, SeaTac WA 98188, 3<sup>rd</sup> Floor**

**DRAFT**

<b>Members Present:</b> Jill May, Annie Blackledge, Fernando Clara, Brian Carroll, Linda Thomas, Charlotte Booth, Rose Quinby, Mikaela Chandler, Jeff Clare, Mark Fullington, Joanne Stimson, Susan Brook, Nikki Brown, Karen Brady	<b>Members on phone:</b> Bryttany Hemingway, Kymm Dozal, Jessie DiPardo, Ray Deck, Megan Walsh, Kim Morin, Kristen Zinsky, Jeff Judy, Kerry Ann Shaughnessy
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Agenda Item	Discussion	Decisions
<b>1. Call to order / Check in</b>		The meeting was called to order at 10:00 a.m.
<b>2. Approve minutes of the August meeting</b>		The motion to approve the minutes carried.
<b>3. Financial Report</b>	The bank balance is approximately \$332,500.	
<b>4. Virtual meetings</b>	We are testing GoToMeeting as an option for video conferencing as well as teleconferencing. We're hoping to make it a better meeting experience for those that are unable to attend in person. The initial feedback was that the audio sounded better and that the video is helpful to see who's talking.	
<b>5. Policy Manager Position-Update</b>	The second round of interviews will be this week. Jill hopes to make a decision by early next week.	

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<p><b>6. Background Checks</b></p>	<p>Jill will meet with Heather Moss and Luba and she'd like to be able to provide solutions to the background check backlog. She is hoping to go in to the meeting offering to partner and figure out a way to bridge the problem until it's resolved.</p> <p><u>Background Check Timeliness:</u> There was a policy change around FFA and there are new background check requirements for residential and group home staff. To receive a provisional, you have to meet the following requirements:</p> <ul style="list-style-type: none"> <li>• Lived in the state for 3 years</li> <li>• Received e-mail from the BCCU telling you to go get your fingerprints done</li> <li>• Passed WA State Patrol background check – BCCU will verify</li> </ul> <p>The new policy states that until the requirements are met, the employee cannot step foot on the premises of a residential facility. It could take 2 – 5 weeks for the clearance. The start date for the new requirement starts October 1<sup>st</sup>.</p> <p>One potential solution mentioned was to use an outside agency to get fingerprints done. Unfortunately, the Lynnwood location closed and Karen was told the downtown Seattle location is going to close. It looks like Seattle Public schools is sending people to Olympia to the WA State Patrol. Bellevue Fingerprinting Services and the Seattle Police may be other options.</p> <p>Another suggestion mentioned was to have the state determine how many FTE it would takes to get the backlog cleaned up and move resources temporarily or hire more staff.</p> <p><u>Character, Competence &amp; Suitability Licensing Issues:</u> The vagueness and individual discretion continues to be a problem. People are getting DOH clearances and then being declined by DLR. It could be an equity and social justice issue.</p>	

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	<p>There is no tool to determine character and suitability and it is too arbitrary. However, the Background Check Workgroup does have a tool on their list of issues to be addressed.</p>	
<p><b>7. Division Updates</b></p> <ul style="list-style-type: none"> <li><b>a. CPA</b></li> <li><b>b. FPSS</b></li> <li><b>c. Intensive Services</b></li> </ul>	<p><u>CPA</u> – The CPA Division started meeting a half hour earlier and added a “best practices” topic to discuss at each meeting. At their last meeting the topic was Staffing Levels. It was a good conversation and pointed out many differences between the agencies. Jeff updated the group on the meeting with Luba and said Luba walked through each item on the DLR list of concerns created by the CPA Division. The joint time with the Intensive Services Division was spent with Michael Tyers from The Alliance for Child Welfare Excellence. He talked about their new CCT online training and a workgroup they’re putting together. He invited CPA’s to be part of the workgroup. Michael offered to include CPA’s in their list they provide to new foster parents.</p> <p>Jill and Mark will meet with Michael after the FCFC meeting to continue the conversation about including private agencies in their list and informing new foster parents about the options in their communities.</p> <p>Jeff asked if WACF should submit feedback on the FFA licensing guidelines to the feds. He said the 3 that stand out to his agency are:</p> <ul style="list-style-type: none"> <li>• Immunization</li> <li>• Over cap (additional kids in care over the number on your license)</li> <li>• Transportation</li> </ul> <p><u>FPSS</u> – The Background Check legislation is moving forward. The legislation is to create a process allowing people the opportunity to go outside the dept. for an administrative review. The Background Check Workgroup will meet with Nicole Rose, Director of Eligibility and Provider Supports next week. She has said the department doesn’t want legislation but the</p>	<p>Jill will submit on WACF’s behalf.</p>

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	<p>workgroup decided that they have to have legislation. CWAC hasn't voted yet but the Background Check stuff will likely be on their Legislative Agenda.</p> <p>Jill wrote a letter to Steven Grilli asking for a moratorium on any further changes in the Combined In-Home Services contract until we can talk to DCYF about the challenges around the CANS portal, use of fee for service contracts, and para professionals. Last week Steven and Jody went to Spokane to meet with FIN and heard from providers there about their concerns with the contract.</p> <p>One of the first deadlines of FFA was for people to submit what they thought the rules should be around the choice for EBP's. Casey Family has dedicated a lot of time to list all the possible programs, and will soon be issuing a document.</p> <p>Andrea Estes from Ballmer Foundation came to the last division meeting. The discussion was based on Andrea trying to get to know the providers better and what services they offer. She acknowledged that the foundations are in the early stages of thinking. The FPSS Division has developed a short list of possible funding opportunities. Shoring up the workforce for the expansion of FFA is probably highest on their list.</p> <p><u>Intensive Services Division</u> – Doug Allison and Michael Campbell came to their last division meeting to provide answers to a list of questions about FFA that the division sent them ahead of time. Unfortunately, they still don't have a lot of answers. They are trying but having problems getting answers or getting very complex answers from the feds. They are hoping to have answers from the feds by October but it is unlikely. Members were told all staffed homes, regardless of the number of beds, should become accredited. They want to support agencies with the costs but have yet to determine where the money will come from.</p>	<p>Charlotte will get Linda the document once it is published to share with members.</p>

<b>Agenda Item</b>	<b>Discussion</b>	<b>Decisions</b>
	There was a lot of discussion from the group on whether to request delaying implementation of FFPSA due to the hurdles in addition to becoming accredited.	
<b>8. Adjournment</b>		The meeting was adjourned at 11:55 a.m.

*Prepared by Linda Conchi*