



**10:00 a.m. – Noon, Tuesday March 15, 2016**  
**Meeting summary, Association Meeting**  
**Lutheran Community Services**  
**4040 South 188<sup>th</sup> Street, SeaTac WA 98188, 3<sup>rd</sup> Floor**

<p><b>Members Present:</b> Scott Hanauer, Rod Johnson, Paulette Caswell, Carol Almero, Charlotte Booth, Jeff Judy, Chuck Cole, Jessie DiPardo, Debra Hatton, Brian Carroll, Emily Manke, Julianne Peterson, Jen Kamel, Linda Thomas, Joanne Stimson, Tom Rembiesa,</p>	<p><b>Teleconference:</b> Jim Theofelis, Susan Maney, Rose Quinby, April Cathcart, Mike Canfield</p>
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Agenda Item	Discussion	Decisions
<p><b>1. Call to order / Check in / minutes of previous meeting (10 Min)</b></p>		<p>There was a motion to approve the February minutes as written. The motion carried.</p>
<p><b>2. Financial report (5 Min.)</b></p>	<p>Jessie reported that the bank balance is \$23,300. She received 5-6 reimbursement requests for the Refresh Conference and will be refunding them soon.</p>	
<p><b>3. Legislative report (20 Min)</b></p>	<ul style="list-style-type: none"> <li>• CPA rate increase remains in both the House and Senate budgets.</li> <li>• Brian distributed a copy of Seth's e-mail regarding the Placement Stability Proviso that was passed in the House budget. He asked that members continue to thank their legislators for the CPA Rate Increase and to ask that the Placement Stability Proviso be included in the Senate and final budget.</li> <li>• The Host Home bill passed in both the House and Senate Budgets.</li> </ul>	
<p><b>4. CPA Survey Background &amp; Results (15 Min)</b></p>	<p>Brian talked about a Legislative forum that was held in January in which some philanthropic foundations expressed interest in the foster care issues and wanted WACF to collect some data. A CPA Foster Care and Licensing survey was created and so far 10 agencies have responded.</p>	<p>Linda will send a reminder e-mail to request more survey responses and post the survey to the homepage.</p>

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<b>5. CPA Division Report</b>	The CPA Division is inviting the licensers from each of their agencies to attend the next CPA meeting. They are hoping to be able to provide training for CPA's statewide (with participation from DLR) on licensing homes in the next few months. It was mentioned that WACF needs to advocate for the licensing portal that will track data and that there also needs to be focus on retention as well as the licensing issues.	
<b>6. BRS Division Report</b>	Rose got clarification from Jenny on her request that BRS provide information on their costs. 1. What's the cost center (essential costs to keep running)? 2. What's the standard cost per year for having a BRS youth in care? 3. What would the extraordinary cost be that would make that higher? Examples given were mileage and case aids. Jenny will keep all data confidential. Rose will send out an e-mail to the BRS Division members with clarification on what Jenny needs.	
<b>7. FPSS Division Report</b>	FPSS has two new members, Working Choices, Inc. and HopeSparks. The FPSS Legislative agenda items did not make it in either budget. Their primary focus moving forward will be full reimbursement for travel. At the last meeting with Tim Kelly he unveiled the "One Stop Shopping," that will describe programs, list what agencies provide which programs, and give contact information for all providers including CPA's, BRS and FPSS. He also made an announcement that they will no longer be asking for payment for trainings from providers.	
<b>8. CA Meeting proposal (40 Min)</b>	Tom distributed his proposals for changing the format of the quarterly WACF/CA meetings. 1. Continue meetings but have a single focused agenda item, scaling down the size of the meeting. 2. Invite designated CA staff to a quarterly WACF Membership Meetings related to a single-focused agenda item. 3. Invite designated CA staff to a quarterly WACF Division meeting related to Division/CA interests. 4. A combination of proposals 2 &3.	It was decided to do a combination of #1 and #3, continue WACF/CA quarterly meetings and have Division/CA meetings as needed. Meetings will be smaller, (possibly including just the President, Division Chairs, and subject experts). We will keep the agenda to a single issue from each division. The issues could remain on the agenda the entire year if needed. We will shoot for late May for the next meeting and Tom will put together a format before then. The divisions will get their single agenda item to the Executive Board before the April 12 <sup>th</sup> Exec. Board meeting.
<b>9. Ad Hoc Training Committee (10 Min)</b>	The Training Committee (Paulette Caswell and Mike Canfield) are moving ahead well but are still hoping to have others join their committee. They'd like to do an Ethics Course on Child Welfare in the fall and are looking for input. Another training they'd like to do would be on children that have been exposed to substances.	

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<b>10. Move is a 4 Letter Word training (5 Min)</b>	The training has been scheduled for April 5 <sup>th</sup> – Move is a Four Letter Word: Transitioning Children and will be held at Amara in Seattle. Details are on the WACF website Events page. Providers can get free CEU’s for the training. Paulette Caswell and Laurie Washington are the trainers. They’ve modified the training to include BRS and in-home providers. There are 33 people registered currently and there’s space for 100 people.	
<b>11. New website (10 Min)</b>	Linda reported that WACF will be getting a new website. It will be moving from GoDaddy to Webvisuals. The new hosting will include managed backups, core and plugin updates and we will be able to make some improvements.	
<b>12. Check out / Adjournment (5 Min)</b>		The meeting adjourned at 11:55 a.m.

Prepared by Linda Conchi