



**10:00 a.m. – 12:00 p.m., Tuesday November 21, 2017**  
**Meeting summary, Association Meeting**  
**Lutheran Community Services Northwest**  
**4040 South 188<sup>th</sup> Street, SeaTac WA 98188, 3<sup>rd</sup> Floor**

<b>Members Present:</b> Charlotte Booth, Kristen Zinsky, Jeff Judy, Todd McNeal, Degale Cooper, Helen Lakeru, Shawn Sivly, Brian Carroll, Joanne Stimson, Ray Deck, Ezechiel Bambolo, Chuck Cole, Roger Iinu, Karen Brady, Scott Hanauer, Nikki Brown, Susan Brook, Jeff Clare, Paulette Caswell, Jessie DiPardo, Mark Fullington, Megan Walton, Jen Kamel	<b>Members on phone:</b> Carol Almero, Mary Johnson-Schroeder, Carla Arnold, Terry Pottmeyer, Kymm Dozal, Kerry Ann Shaughnessy
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Agenda Item	Discussion	Decisions
<b>1. Call to order</b>		The meeting was called to order at 10:05 a.m.
<b>2. FCFC Proposal – John Smith / Erin Shea McCann</b>	Ray Deck presented the proposal for the expansion of WACF. For the complete presentation, click here: <a href="http://www.wachildrenandfamilies.org/wp-content/uploads/11212017-WACF-Meeting-Deck.pdf">http://www.wachildrenandfamilies.org/wp-content/uploads/11212017-WACF-Meeting-Deck.pdf</a> .  For the complete Business Plan, click here: <a href="http://www.wachildrenandfamilies.org/wp-content/uploads/WACF-Expansion-Business-Plan-for-11-21-2017b-Mtg.pdf">http://www.wachildrenandfamilies.org/wp-content/uploads/WACF-Expansion-Business-Plan-for-11-21-2017b-Mtg.pdf</a> .	
<b>3. FCFC Membership Discussion - [Electronic vote to the full membership will follow]</b>	There was a lot of discussion on the benefits of growing the association and adopting the proposal by the FCFC as well as some things that will need to be considered, including: <ul style="list-style-type: none"> <li>• the new dues model for agencies that don't contract with CA</li> <li>• how for-profit agencies will fit in to the potential new WACF model</li> </ul>	

Agenda Item	Discussion	Decisions
	<ul style="list-style-type: none"> <li>• maintaining strength of the other two divisions, the Intensive Services Division and the Family Preservation and Support Services Division</li> <li>• retaining our focus on a high-quality system of care and other issues not directly related to advocacy</li> <li>• the need to develop advocacy plans that continue to include significant participation from members</li> </ul> <p>The governance and transition will be as follows:  The Association will be governed by the WACF Executive Board. The board will oversee management through the hiring and direction of the Executive Director position. At the request and direction of the WACF board, an ad hoc "Transition Committee" will be formed to help the Association planning. The Transition Committee's composition is proposed to consist of funder representatives and 2 representatives from each of the three divisions of WACF, with no more than one representative in each division coming from the FCFC agencies. The Transition Committee will be responsible for the following activities and for reporting their recommendations to the board:</p> <ul style="list-style-type: none"> <li>• Work with legal counsel to revisit and, if necessary, revise the WACF bylaws and, if necessary, revise the board's composition and election procedures</li> <li>• Draft an Executive Director job description</li> <li>• Plan and execute an Executive Director search and hiring process (search committee need not be the same committee as Transition Committee but could be the same group of individuals)</li> <li>• Implement a new WACF dues model</li> <li>• Finalize a request to funders</li> </ul>	<p>Members will receive an electronic vote. The Executive Director, or designee, of each agency will be allowed one vote. All votes will be tallied prior to the Dec. 7, division meetings so that the Transition Committee can be formed and start meeting.</p>
<b>4. Treasurer's Report</b>	Jessie reported that the current bank balance is approximately \$43,000 - \$44,000.	
<b>5. Public Policy Committee Report</b>	Brian reported briefly on some of the changes in the Senate Committee chairs.	Brian will send Linda the list of the new chairs to send to membership.
<b>6. CA / WACF Meeting Report</b>	The board members who attended the CA/WACF quarterly meeting shared some highlights of the meeting with members. For the complete CA/WACF meeting minutes, click here: <a href="http://www.wachildrenandfamilies.org/wp-content/uploads/WACF-CA-Meeting-Minutes-October-26-2017.pdf">http://www.wachildrenandfamilies.org/wp-content/uploads/WACF-CA-Meeting-Minutes-October-26-2017.pdf</a>	
<b>7. Check Out / Adjournment</b>		The meeting was adjourned at 11:55 a.m.