



## Board of Directors Meeting Minutes Tuesday, December 4, 2018 10 a.m. – 12 p.m.

<b>Members Present:</b> Jill May, Charlotte Booth, Jeff Clare, Nikki Brown, Karen Brady, Jessie DiPardo	<b>Members Absent:</b> Brian Carroll, Megan Walton, Tom Rembiesa, Rosie Cullen
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Agenda Item	Discussion	Decisions
<b>1. Call to order</b>		The meeting was called to order at 10:10 a.m.
<b>2. Approve minutes of the November meeting</b>		The motion to approve the minutes carried.
<b>3. Board and Leadership Page – Bios, pictures</b>		It was decided that the Board/Leadership page on the WACF website will only include photos and bios for WACF staff, Jill and Rosie. Name, title and agency logo will still be listed for each Board member.
<b>4. Executive Director report/updates</b> <ul style="list-style-type: none"> <li>• <b>Financial Report</b></li> <li>• <b>Taxes</b></li> <li>• <b>Other Updates</b></li> </ul>	<p>Jill distributed the financial report and balance sheet. She hopes to have a budget to actual by month, in the future. Two suggestions were made:</p> <ul style="list-style-type: none"> <li>• Separate out the FCFC funds in the financial report</li> <li>• Add notes to the balance sheet showing that FCFC funds are restricted</li> </ul> <p>Jack needs a description of FCFC for taxes.</p> <p>Jill distributed a notice from WA Employment Security Dept. about the new paid family and medical leave program. Starting Jan. 1, 2019 employers will need to start withholding premiums from employee paychecks or opt to cover their employees' premiums themselves.</p> <p>There was discussion on needing a small business consultant that can help with all the things that need to be in place when starting a small business/non-profit including a tax schedule.</p>	<ul style="list-style-type: none"> <li>• Jill will send the financial report to the funders.</li> <li>• Jill will write.</li> <li>• Jill will verify that the payroll service will take care of the withholdings.</li> <li>• Jill will reach out to Andrea to see if she can recommend a free small business consultant.</li> </ul>
<b>5. Board Retreat Topic: FCFC</b>	There was discussion about the difficulties of FCFC agencies defining their expertise to assist families coming in to the process in choosing an agency. One	

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	<p>suggestion was to limit the number of things each agency reports that it specializes in.</p> <p>There seems to be confusion about the original intent of FCFC. It was decided that the mission, values and vision of the FCFC project needs to put in writing. In addition, a reminder of the intent of collaboration and informing members that FCFC is open to everyone to join.</p>	<p>Jill will write it and Karen will proof read.</p>
<p><b>6. Prep for Upcoming Legislative Session – Possible Scenarios</b></p>	<p>Rep. Dent has agreed to champion the CPA bill. He asked that WACF write the bill and model it after the BRS bill from last year. Rep. Senn has also been notified.</p> <p>During the House Appropriations Committee meeting the first item on the agenda was child welfare related to BRS and CPA's. Frank and Jenny were there and told everyone why BRS agencies need their rates increased and why we need a continuum of services.</p> <p>Rep. Senn is putting together a work session with Jill, Laurie and the lobbyist from The Mockingbird Society regarding rate increases and the report by Disability Rights Washington.</p> <p>Jenny and Frank would like a small group of members to meet to make sure their talking points are the same as WACF's. Jill and Rosie will be there and Jill will invite Derek (CYS), Karen (Ryther), and Brian (Secret Harbor).</p> <p>FPSS will not move forward with the Washington State Institute for Public Policy (WSIPP) Evaluation of the (WISe) Program. They will focus on the Certificate of Parental Improvement (CPI). Rep. Goodman may be a good person to approach on the CPI.</p>	
<p><b>7. Adjournment</b></p>		<p>The meeting was adjourned at 11:50 a.m.</p>

Prepared by Linda Conchi