



Board of Directors Meeting Minutes Tuesday, January 8, 2019 10 a.m. – 12 p.m.

Members Present: Jill May, Jeff Clare, Nikki Brown, Karen Brady, Brian Carroll, Megan Walton (phone)	Members Absent: Charlotte Booth, Jessie DiPardo, Tom Rembiesa, Rosie Cullen
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Agenda Item	Discussion	Decisions
1. Call to order		The meeting was called to order at 10:05 a.m.
2. Approve minutes of the December meeting		The motion to approve the minutes carried.
3. Financial Report <ul style="list-style-type: none"> • Business consultant 	<p>Jill did not receive December financials in time to distribute and go over with the group.</p> <p>Jack contacted QuickBooks about issues we are having with payroll withdrawals defaulting to the same person each time instead of the actual person that was paid. QuickBooks said the workaround is to create a bill in QB for each employee's or contractor's invoice and then match the bill to the withdrawal.</p> <p>Jill has not been able to find a free consultant. Amy Michaels would be willing to consult for a fee. CFO Selections was suggested and they donate time to nonprofits. Paul also volunteered to help if needed.</p>	<p>Jill will forward by e-mail.</p> <p>Megan will put Jill in touch with Tom Varga at CFO Selections.</p>
4. Executive Director items for discussion <ul style="list-style-type: none"> • Fundraising C3 vs C4 • Project Evident • Request from Funders 	<p><u>Fundraising c3 vs c4:</u> Jill put out a request to associations like ours and found that most of them are c3's and c4's. They pay for advocacy work with their member dues and they use the c3 for fundraising and training.</p> <p><u>Project Evident:</u> Jill sent out a draft of a proposal from Project Evident. They propose coming in and outlining a data driven strategic plan for:</p> <ul style="list-style-type: none"> • Member recruitment • Advocacy agenda • FCFC 	<p>The consensus of the group was that more research should be done. This topic will be added to the Strategic Planning Board Retreat agenda.</p>

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	<p>It would give us a solid plan moving forward which could help us get funding and increase membership. They would also recommend a business plan moving forward.</p> <p><u>Request from Funders:</u> Andrea requested an update of WACF's organizational plan and our advocacy agenda. Jill distributed Andrea's request and some suggested key performance indicators from the Luma business plan.</p> <p>Paul reminded the group that the funders would like to hear about progress and system change that is happening. They would also like to know that the Board will have a strategic planning meeting in the spring.</p>	<p>Next steps: Jill will contact Luna to get a comparable quote.</p> <p>Jill will request a meeting with the funders and she, Brian and Rosie will present a report on progress.</p>
<p>5. Board Retreat Topic: Member Recruitment</p>	<p>We currently have 38 members. There are 3 other group homes in E. WA considering membership. Amy Woodward has been very helpful with recruiting on the E. side.</p> <p>Jill has been trying to get a meeting with Sharon Osborn with Children's Home Society.</p> <p>Jill met with FIN and has been invited to their meeting with their providers. We don't have any FPSS providers based in E. WA. We need to think about how WACF can be relevant to new groups we haven't tapped into. Maybe we need to consider restructuring membership to have an Eastside division or committee?</p> <p>It was also suggested that we could broaden the FPSS Division to something like Prevention Services/Early Intervention Services and include early learning, Parent-to-Parent, and Parents as Teachers (PAT).</p>	<p>Karen is trying to find out if there is an association of early intervention providers.</p> <p>We could create a, "Why to join WACF," statement at our Strategic Planning Board Retreat.</p>
<p>6. Legislative Update</p>	<ul style="list-style-type: none"> • Jill and Board members have seen a draft of the CPA bill and Rep. Sullivan will sponsor. It's time to get started on the talking points. • It appears that Rep. Frockt will sponsor the BRS rate increase and we are working with DCYF on the talking points. • We're on hold for the Certificate of Parental Improvement (CPI). Laurie has asked that we take a step back while she talks to the sponsor, Rep. Ortiz-Self. <p>Jill asked for feedback on who should be on the Public Policy Committee.</p>	
<p>7. Adjournment</p>		<p>The meeting was adjourned at 12:05 p.m.</p>