



Board of Directors Meeting Minutes
Tuesday, July 2, 2019 10 a.m. – 12 p.m.

Members Present: Jill May, Brian Carroll, Charlotte Booth, Jeff Clare, Karen Brady, Ray Deck, Susan Brook, Cindy Steele	Members Absent: Nikki Brown
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Agenda Item	Discussion	Decisions
1. Call to order		The meeting was called to order at 10:05 a.m.
2. Approve minutes of the June meeting		The motion to approve the minutes carried.
3. Financial Report	Jill didn't receive the financial reports from Jack in time for the meeting.	Jill and Ray will discuss what to do with the reserves before the next board meeting.
4. Board Orientation	<p>There was discussion on how to onboard new board members. It was suggested that the Board Governance Task Force develops the board expectations and onboarding process. Here are suggestions that board members thought would be helpful:</p> <ul style="list-style-type: none"> Jill will continue to meet with each new officer Outgoing officer could meet with new/incoming officer to pass on information including the status of what they've been working on Refining the board member roles & responsibilities Reviewing WACF Annual Calendar for important upcoming tasks Expectations of time, meeting attendance (%), task force involvement What does it look like for a board member to provide leadership to membership? Transparency with Jill if your agency might have a potential conflict with WACF 	
5. Executive Director items for discussion <ul style="list-style-type: none"> Holt International Review of Ballmer proposal 	Jill reported that Holt International expressed interest in joining WACF and participating in the FCFC project. Their mission of adoption does not fit with the mission of the Foster Care Funding Collaboration mission to create more (of the right) homes for foster children in WA State.	

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	<p>The consultant that we hired to look at other funding possibilities reported that since we are a 501(c)(4) it will be difficult to find funding options besides philanthropy.</p> <p>Jill had a conversation with Andrea about additional funding. Andrea requested that Jill submit a proposal. Jill asked for input on her draft proposal requesting \$400K for years 3 and 4.</p>	<p>Since the timeline of the original business plan has been pushed out, the group agreed that the request should be for funding for year 3 and year 4 plus \$100K for A Brave New (the FCFC marketing) contractor.</p>
<p>6. Policy Task Force Update</p>	<p>At the last board meeting it was decided that the Policy Task Force be created to plan a political strategy for the ED, lobbyist, board and members. Members of the task force will include: Jill, Charlotte, Brian, Amber, Linda Thomas, Cindy Steele, Nikki Brown</p>	<p>Linda will try to reserve a conference room for Aug. 6, 12pm – 1:30pm</p> <p>Jill will see if Amy can facilitate.</p>
<p>7. Divisions Update on Legislative/Administrative Agendas</p>	<p>The divisions have made good progress on their agendas but they aren't ready yet.</p>	<p>A deadline of Sep. 1st was set for agendas to be finalized. Each division should present a draft at the Aug. 6th Board meeting.</p>
<p>8. Retreat Follow Up/Task Force Updates</p> <ul style="list-style-type: none"> • Board Governance • Financial Sustainability • Divisions 	<p><u>Board Governance</u> – Discussed in the Board Orientation agenda item.</p> <p><u>Financial Sustainability</u> – No updates.</p> <p><u>Divisions</u>: They met and had a good conversation about the divisions of labor and discrepancies in time allocated. A draft division chair job description has been written and is being proofread. The vice chair job description will be written next.</p>	<ul style="list-style-type: none"> • Susan joined the Board Governance Task Force. • Ray joined the Financial Sustainability Task Force. • Cindy joined the Divisions Task Force.
<p>9. Executive Director benchmarks for next year</p>	<p>There were no benchmarks listed in the board retreat notes.</p>	<p>Jeff will work with Jill on this item.</p>
<p>10. WACF Annual Calendar</p>	<p><u>Updates to the calendar:</u></p> <ul style="list-style-type: none"> • Jul. 16th Celebration of 2019 Legislative Success <p>Membership meetings:</p> <ul style="list-style-type: none"> • Jul. 25th at Amara • Aug. - skip • Sep. date/time TBD in Spokane • Oct. - skip • Nov. 19th • Dec. – skip 	<p>Linda will update the WACF calendar for the rest of 2019 and we will revisit 2020 dates at the next board meeting.</p> <p>Jill will look at the week of Sept. 23rd for the Sept. meeting in Spokane.</p> <p>Ray volunteered to call members who have not paid by August Board Meeting.</p>

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	Board meetings: <ul style="list-style-type: none"> • Aug. 6th in person • Sep. 3rd video conference • Oct. 1st in person • Nov. 5th video conference • Dec. 3rd in person 	Rep. Senn is coming to the CPA/IS Division meetings in August.
11. Adjourn		The meeting was adjourned at 12:15 p.m.

Prepared by Linda Conchi