



Board of Directors Meeting Minutes Tuesday, June 4, 2019 10 a.m. – 12 p.m.

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| Present: Brian Carroll, Jill May, Charlotte Booth, Jeff Clare, Karen Brady, Jessie DiPardo, Paul Cavanaugh | On Phone: Nikki Brown, Ray Deck |
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| Agenda Item | Discussion | Decisions |
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| 1. Call to order | | The meeting was called to order at 10:02 a.m. |
| 2. Approve minutes of the May meeting | | The motion to approve the minutes carried. |
| 3. Financial Report | <p>Jessie received confirmation that the tax amendments are completed.</p> <p>The bank balance is approximately \$494,492, \$360K is general operating budget, \$85K is for marketing, and \$48K is left of the Gidden’s money for data collection for the FCFC project. Total monthly expenses for May were \$21K.</p> | Next month Jill will bring her recommendation for what to do with the reserves from this year. |
| 4. Executive Director items for discussion <ul style="list-style-type: none"> • FCFC • Member Recruitment • Meetings | <p>The marketing project that kicked off mid-March is going well. Jill is getting monthly updates on data collection. There was a 40% increase in referrals in April. There have been some zip code issues that still need to be worked out. We’ve contracted with MEM Consultants who are working on the original data collection that Ballmer and Giddens wanted and what happens with the families through the process.</p> <p>Jill is scheduled to talk about FCFC with Frank and Laurie Lippold next Friday. She will present to DCYF staff on July 2, and she presented yesterday to the person that does diligent recruitment and adoption consulting for the center for states.</p> <p>We’re currently at 38 members, 7 on the East side. Jill is expecting 3 BRS and 2 FPSS agencies from the East side to join.</p> | |

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| | <p>Jill has connected with Rep. Senn and Sen. Frockt about a reception at Ryther in July. The date is still TBD.</p> <p>At the most recent WACHYA meeting they discussed group home/residential licensing. They talked about becoming more youth focused and friendly. There is a lot of overlap with the work WACHYA and WACF does. Jill encouraged Frank to look at licensing and degree requirements across the board.</p> <p>DCYF Child and Family Services Plan (CFSP) Stakeholder Meetings are happening.</p> <p>Jill will meet with our consultant about grant opportunities on Friday.</p> <p>Jill and Charlotte have been meeting with the Perigee Fund, a newer foundation focusing on trauma and children 0-3 years old. The Perigee Fund would like to work with the FPSS Division on data collection on gaps in services. Jill will meet with them and Andrea next week.</p> | <p>Last meeting: June 6, 3:00 p.m. - 5:00 p.m. webinar</p> |
| <p>5. Board Chair's items for discussion</p> | <p>The Board received great feedback for Jill's evaluation and the Board wants Jill to know that she is doing a great job. Moving forward, the challenge for the Board will be focusing on the future and what the association can become. The Board needs to plan for long-term fiscal sustainability. With a limited number of potential members, we need to look at expansion and partnerships. After the CPA rate increase and Family First hopefully, paves the way to FPSS having more stability, what will our advocacy value be?</p> | |
| <p>6. Election results</p> | <p>After the member vote, the following people will take office July 1 2019:</p> <ul style="list-style-type: none"> • President – Jeff Clare, Olive Crest • Treasurer – Ray Deck, Skookum Kids • Secretary – Susan Brook, Lutheran Community Services Northwest | |
| <p>7. Retreat Follow Up/Task Force Updates</p> <ul style="list-style-type: none"> • Board Governance - Charlotte • Financial Sustainability - Jessie • Divisions - Nikki | <p><u>Board Governance</u> – The task force cannot move forward until item #9 of this agenda is completed. Once a plan is developed, the Board Governance Task Force will complete the board member job descriptions and Bylaws revisions.</p> <p><u>Financial Sustainability</u> – Notes from the last meeting are still current. They will meet again in July.</p> <p><u>Divisions</u> – The task force will meet again on June 18, from 12 p.m. – 1:30 p.m. They have a draft one-pager that they will discuss in their CPA/IS Divisions meeting on Thursday.</p> | <p>An ad hoc committee was created to plan a political strategy for the ED, lobbyist, board and members. Jill, Brian and Charlotte agreed to be on the committee and Jill will invite Amber and Linda Thomas.</p> |

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| 8. Executive Director benchmarks for next year | Jill's own benchmarks were: <ul style="list-style-type: none"> • Financial sustainability • East side growth | The Board will review the Board Retreat notes to see what was listed for ED benchmarks. |
| 9. Plan for implementing task force on political strategy for the ED, lobbyist, board, and members | | The ad hoc committee of Jill, Brian, Charlotte, Amber and Linda Thomas will start work on this. |
| 10. Adjourn | | The meeting was adjourned at 11:55 p.m. |

Prepared by Linda Conchi