



**Washington Association
for Children & Families**

**Board of Directors Meeting Minutes
Tuesday, March 3, 2020 10:00am – 12:00pm
2100 Bldg. – 2100 24th Ave S, Seattle, WA 98144 - 3rd floor Art Room**

Members Present: Jill May, Charlotte Booth, Cindy Steele, Jeff Clare, Susan Brook, Ray Deck III, Nikki Brown (by phone)	Members Absent: Brian Carroll,
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Agenda Item	Discussion	Decisions
1. Approve minutes of the February meeting		The motion to approve the minutes carried.
2. Financial Report	The bank balance is \$333,141. Ray emailed the financial reports to the board for review prior to the meeting.	
3. Executive Director items for discussion	<ul style="list-style-type: none">• There was discussion about moving the board meeting to the 2nd Tuesday of each month instead of the 1st to make it easier to get the monthly financial reports prior to the meeting.• The next FCFC meeting will be 4/30/20. FCFC members will need to make a decision on whether or not to continue with A Brave New and if so, at what capacity. Jill will bring back their decision in May.• Membership Development – Linda is helping gather a list of potential agencies.• Jill met with a small group about re-envisioning the structure of WACF. WACF will use some of our contract hours with consultant, Amy Michael to facilitate further discussion.• FPSS Division – The members are finding their meetings productive and helpful with the new program manager for in-home services, Taku Mineshita.• CPA Division – Holly Luna is the new CPA Contract Manager. She is coming to the March 5th, CPA Division Meeting.	The Board voted to move the monthly board meetings to the 2 nd Tuesday of each month.

	<ul style="list-style-type: none"> • IS Division – Jill and Nikki met with Luba. Luba said she would get to work right away on the back-and-forth around minor English/typo errors. She reported that the form Jason is working on will be done by the end of the week and we should see improvements in the next two months. She will also work on defining what licensors can/cannot do to avoid over-reaching. Frank and Steve are planning a statewide BRS Provider meeting on March 25th, location TBD. • Jill received an email from Andrea, Ballmer Foundation, stating that WACF has been approved to apply for a grant. • Jill will forward a letter from the 2020 Census to be shared with the board and members. • Jill and Charlotte met with Sean from Social Change who has been working with Advocates in Washington. • Ross is planning on holding a stakeholders’ meetings about a strategic plan on the evening of April 21st. • CWAC is trying to schedule a meeting with Ross on how the state will use predictive analytics, how to get a 50% reduction in foster care and what our role will be in helping him get there. 	<p>Linda will email to WACF membership.</p> <p>Jill encouraged all board members to attend one of the Social Change meetings: April 14th in Seattle or April 15th in Olympia.</p>
<p>4. 501c3</p>	<p>January 1st the feds changed the application process to an online process. However we can submit a paper application if done by March 31st. Next steps:</p> <ul style="list-style-type: none"> • 501c3 board members need to sign a Conflict of Interest Disclosure Questionnaire • Finalize the narrative • Finalize the Management Agreement • Pass the amendment to the Bylaws 	<p>Linda will email the questionnaires. Jill will complete the narrative and management agreement and the board will need to approve all by March 31st.</p>
<p>5. Nominating Committee</p>		<p>Jeff, Charlotte and Susan volunteered to be this year’s nominating committee.</p>
<p>6. Membership Meeting</p>	<p>The group discussed canceling the March 24, membership meeting due to the spread of the Coronavirus in our community.</p>	<p>It was decided to make the meeting a teleconference instead of meeting in person. Linda will notify membership. The July membership meeting will be in Spokane.</p>

<p>7. WACF Brand Messaging</p>	<p>Jill and a small group met with A Brave New about how to message WACF more concisely (an "elevator speech") for WACF. They will also re-write the WACF homepage and create a brochure. They pitched the idea of redoing the WACF website and rebranding (new logo).</p>	<p>Jill will put together a budget and the board can decide how they want to proceed.</p>
<p>8. Legislative Agenda</p>	<ul style="list-style-type: none"> • CPA Rate is in the House budget at 7.5% and in the Senate budget at 18% • In-home travel rate fully funded in the House budget and received nothing in the Senate budget. • BRS+ is in all three budgets. 	<p>Jill will check with Amber to see if she can come to the next board meeting to do a recap and talk about a strategic plan of who to talk to and when after the session ends.</p>

Prepared by Linda Conchi