



**Board of Directors Meeting Minutes
Tuesday, May 14, 2019 10:30 a.m. – 12:30 p.m.**

Members Present: Jill May, Charlotte Booth, Jeff Clare, Karen Brady, Jessie DiPardo	Members Absent: Nikki Brown, Brian Carroll
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Agenda Item	Discussion	Decisions
1. Call to order		The meeting was called to order at 10:50 a.m.
2. Approve minutes of the April meeting		The motion to approve the minutes carried.
3. Financial Report	<p>Yesterday Jessie and Brian met with Jack so he could go over the 2018 990 filing with them. There were some final updates to the Board activities that occurred in 2017 and how the ED's salary was determined. Jessie will meet with Jack at 3:30 today to sign and the form will get mailed today. A final copy will be sent to the Board.</p> <p>We received the funding for next year from the Ballmer's of \$232K. We should have roughly \$70K in reserves at the end of the year depending on hiring of consultants. Jill has hired a consultant to do some grant review. Financials are a little complicated with the different budget categories:</p> <ul style="list-style-type: none"> • Operating budget (Ballmer) • FCFC Marketing budget (Ballmer) • Data Collection for the FCFC project budget (Giddens) <p>Jack will come up with some options on how to deal with the restricted money.</p> <p>Jill met with Paul, Dick and Andrea to discuss her concerns about funding projects that aren't sustainable. They were open to doing more funding while we figure out a sustainability plan. Outcomes were based on systems change and we've gone backwards on how long it takes to get a foster family licensed.</p>	

Agenda Item	Discussion	Decisions
<p>4. Executive Director items for discussion</p> <ul style="list-style-type: none"> • Legislative Updates/Thank you's • Proposed Budget 	<p>Jill has e-mailed Frockt, Senn and Ormsby thanking them for the BRS rate. She would like to have a reception for them as well. We will need to find a place to have it, request that media be there and consider a plaque. Member agencies and board members will be invited as well.</p> <p>Jill distributed the 2019-2020 proposed budget. Some of the highlights she covered:</p> <ul style="list-style-type: none"> • Travel money for Spokane members, Jill traveling there more often • Joining Alliance for Strong Families • Change to year-round lobbyist • Hire Consultant – Communication (website, one-pagers, brochures) • Add money for technology - Hand held microphones/Zoom for video conferencing 	<p>Jill will start with contacting the legislators to see when they have availability.</p> <p>The motion to approve the proposed budget carried.</p>
<p>5. Nominating Committee Updates</p>	<p>The slate of nominees is:</p> <ul style="list-style-type: none"> • Secretary – Susan Brook (1 yr. term) • Treasurer – Ray Deck (2 yr. term) • President – Jeff Clare (2 yr. term) <p>The slate will be introduced at the May 21, membership meeting.</p>	<p>Linda will send out an electronic vote after the membership meeting.</p>
<p>6. Retreat Follow Up/Task Force Updates</p> <ul style="list-style-type: none"> • Board Governance • Financial Sustainability • Divisions 	<p><u>Financial Sustainability Update:</u> Jill, Brian, Karen and Jessie met. Some of the things that came out of that meeting were:</p> <ul style="list-style-type: none"> • Finding someone that can assess our opportunities for grants. The contractor that was hired will tell us what our options are and outline when they happen. They will also be able to help us write a grant request if we decide we want to move forward. • Having a CEO meeting • Proposed increase in membership dues of 15%, no increase in FCFC dues <p>There were no updates from the Board Governance or Divisions Task Forces.</p>	<p>The motion to approve the dues increase of 15% carried.</p>
<p>7. Executive Director Evaluation</p>	<p>Megan received feedback from Board members, stakeholders and WACF members. She was going to go over the feedback at the May Board meeting but the meeting was moved so she was not able to make it. All feedback was forwarded to Jill.</p> <p>Jill asked the question, what are the benchmarks for next year, what does her success look like? The Board needs to nail down the strategic plan to determine what those benchmarks will be.</p>	<p>Jill's benchmarks for next year will be readdressed at the June Board meeting.</p>
<p>8. Adjourn</p>		<p>The meeting was adjourned at 12:35 p.m.</p>