

WACF CPA Division Meeting, 8-7-2014

Attendees: Jeff Clare-YFC, Cindy Steele-ccs, Maciana Fullington- CFSF, Jennie Brusco-CFSF, Susan P-LCSNW, Chelsea Peck-Bethany, Anne Snook-Olive Crest, John Rylaardsdam-Sacred Harbor (phone), Linda T-CCS

Introductions and welcome/Agency Updates

- YFC: Long time licenser retired, transition
- CCS: New site, FOCUS, families of color unification services, WISe implementation
- LC: Foster Care Assessment, 60 day extension for that contract but continues to be targeted in LCSNW funding reductions

Review CPA issues for CA meeting:

1. Bring issues forward for DLR to follow up and to discuss with Pam McKeown when she attends our division meeting:

- Transfer of FC License-No response from Darcy on the transfer of licenses between agencies. No draft of docs to outline transfer process etc.
- Statewide PALS structure- Concern continues regarding statewide consistency of information. PALS meetings have a consistent agenda now, CPA division will request meeting minutes be posted on the CA website so we can ensure consistency of information presented along with talking points.
- Issue to bring forward: Completion of background checks is not working, delay is long and there is no action to reduce time. Families/Agencies are having to resubmit paperwork because it is expiring waiting to be processed. CPA division will request DLR to provide an overview of the 1. Clearance Process 2. Staffing in each region to complete this activity 3. Target timeframe for completion.
- Issue to bring forward: Addressing Investigations/Communication with Foster Parents-How do we encourage an "active listening project" with DLR or a survey monkey project to encourage dialogue between the state and our licensed foster parents. Suggestion-identify 3 or so topics of conversation and then set up focus groups along with a potential survey...investigations, relationship with DLR, FIRST program, opportunities/barriers in their licensing experience.

2. CPS Contract Discussion:

- Doug Allison will attend (will invite April Potts as well) to the November meeting to discuss contracts, visitation/CPA.
- Issue of Visitation (Cindy Steele) question from CA social workers, visitation monitor was not within arm's length so visitation was monitored, not supervised. There is a lack of clarification between CA and visitation agencies about the specifics of what

supervision levels include. We need to request some clarification re: visitation rules for CPA's and for agencies that are contracted for visitation.

- Discuss the process for CPA input in contract discussion-request the verbal summary by April Potts be formalized in writing to encourage accountability in the process.
- Signature on CPA Forms:
  - Request clarification on who needs to sign forms that authorize CPA's to provide services. There is no regional consistency or expectations.
    - CSFS states new signature needed now (example-Budget Manager)
  - Contract Amendments- Amendments to previous contracts, do they carry forward or should they be formalized with subsequent contracts?
  - Vehicle Laws (Vehicle Supervisors cars be maintained): Agencies are developing a statement that cars are maintained and insurance is current. Is CA really requesting that visitation supervisors really have a detailed list of car maintenance, oil changes, and tires? Is this requirement in the contract or is it a local audit/file review expectations?
  - CA requesting that CPA's fill out the visitation supervision form that includes safety issues regarding the parents etc. CPA's concerned because we do not have access to that information to fill out the form, CA has primary access to that crucial information.
  - FOLLOW UP CONSIDERATION: Can CPA's consider hiring an attorney that could look at contracts through the lens of a CPA's liability, prior to CPA's signing etc.
  - CPA's (CFSF- Region 2N) told that Case Mgmt, Respite, and Basic rate are the only items that do not require an ECP for approval. Asking if other areas are experiencing the same thing. Many CPA's (Kent/Tacoma) complete the CPA referral form, submit to SW to sign because that is the only way to get the form completed. Concern is the CPA Referral form is still not being completed by CA on a consistent basis in many areas.

Fostering Together Update: Numbers of foster homes in the hopper are increasing, numbers of potential FH's attending orientation but there are delays in the background check/licensing process that are impacting those homes being licensed. The plan is still (we don't have a formal update) to release an RFP for statewide recruitment of foster homes with multiple local community providers.

### 3. CPA Rate Restoration:

- Rate restoration needs support in the legislature for this to be considered. Our division is supporting that agencies meet with our local reps and connect them to the work we do by meeting some our foster families, children/youth and families we serve.