



**WACF CPA Division Meeting Minutes
 December 6, 2018 9:30am to 11:30am
 Lutheran Community Services Northwest
 4040 South 188th Street, SeaTac WA 98188, 3rd Floor**

Members Present: Jeff Clare, Jill May, Nicole Mazen, Rosie Cullen, Cindy Steele, Renee Johnson, Kris Sanborn, (interns Kate, Kenyon), Katharine Gray, Shawn Sivly, Susan Brook, Joanne Stimson, Katie Bass	Members on phone: Carly Baughn, Mikaela Chandler, Mike Canfield, Anna Thompson, Linda Thomas, Jennie Brusco, Ezechiel Bambolo, Erin Shea McCann
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Agenda Item	Discussion	Decisions
1. Agency Introductions		
2. Issues with Obtaining Child File Information & Partnership - Update	Jeff reported on a meeting with Region 5 Admin., Joel Odimba, and Deputy R.A., Anita Teeter. Joel could not point to a specific policy, decision or conversation that lead to the difficulties in CPA's getting information. The question was asked, "Where is the source document, policy or practice change that prohibits the full disclosure of case-related information to CPA's?" Joel will do some research and there will be a follow up meeting on Jan. 7.	Jeff will write a follow up letter summarizing the meeting to send to Reg. 5 Admin. Erin offered to help.
3. Meeting with DLR on 11/30/18 - Update	Meeting with DLR on Nov. 30, was really positive. Luba is very receptive to concerns and is solution focused. Summary of meeting: <ul style="list-style-type: none"> • Talk of reorganization of the division of licensing to have 3 different areas of work: Child care, Foster care, CPS safety & monitoring so that their licensing staff can be specialists in those areas. • New name Licensing Division (LD)? • BINTI - They're excited about the portal for licensing and the potential to use it in the future for placements. They weren't able to answer the question of cost to use BINTI for CPA's. • SAFE Home Study Model – SAFE will come do a presentation, possibly the week of Jan. 7th. There will likely be more than one presentation. DCYF hoping to use SAFE statewide. Could help with the Character & Suitability issue and uniformity. 	

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	<ul style="list-style-type: none"> • Responsibility to notify CPA's of investigations and what type of involvement the CPA can have will lie on CPS. DLR will still send the final letter. • Luba would like definitions of the different volunteers that work at WACF agencies. • CPA's should not have to re-do forms if they've been submitted (with the exception of the background clearance). • Regular quarterly meetings will be scheduled with DLR. 	<p>Send list and short description of your volunteers (differentiate whether they have contact with children or not) to Rosie by Jan. 11th: rcullen@wachildrenandfamilies.org</p> <p>Members in the room requested that minutes of the quarterly meetings with DLR be uploaded to the Division Resource Pages.</p>
<p>4. CPA Public Policy Update – Rosie Cullen & Jill May</p>	<p>Rep. Dent agreed to carry the CPA bill which will be contract changes, a rate study and an incremental rate increase. He asked that WACF write the bill and model it after the BRS bill from last year. Rep. Senn has been notified as well. Jill and Rosie will still look for a democratic senator to champion the CPA bill.</p> <p>During the House Appropriations Committee meeting the first item on the agenda was child welfare related to BRS and CPA's. Frank and Jenny were there and told everyone why BRS agencies need their rates increased and why we need a continuum of service. Their presentation was helpful for the people on the Appropriations Committee that don't necessarily know foster care.</p> <p>Rosie reported that there was interest from Rep. Sullivan and others as well. She will follow up with Sen. Dhingra.</p> <p>Jenny and Frank would like a small group of WACF members to meet to make sure their talking points are the same as WACF's. Jill and Rosie will be there and hopefully, representatives from CYS, Ryther and Secret Harbor.</p>	
<p>5. FCFC Data Collection</p>	<p>FCFC Data Collection Meeting Monday, Dec. 10th 9:00 a.m.</p>	<p>FCFC agencies, please have one person that's collecting data or understands the data being submitted attend.</p>
<p>6. CPA Contract Discussion</p>	<p>Jeff distributed a handout from DCYF on their nine outcome goals. There was discussion on how CPA's could track what they do that contributes to those outcomes. Some different assessment tools were discussed including the CAFAS. It would be helpful if WACF agencies could all use the same assessment tool to track outcomes.</p>	

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	Next steps: Have a smaller group meet to identify what outcomes to measure and how to measure them. The group could bring back a recommendation to WACF membership.	Jeff will send out an e-mail requesting 4 - 5 volunteers to be part of the smaller group. Kris volunteered to talk to the person at the Y that does data collection and outcomes to see what her capacity and interest might be to participate.
7. Background Clearances - Update	DCYF and DLR say they are caught up, with the exception of out-of-states that are pending. DCYF reports that when they get a fingerprint, they send it to DSHS, DSHS sends it back to the Background Check Unit and those are being processed in 5-7 days.	Getting a copy of a visual map of the process would be helpful. Jill will send a request to membership. Please return to her the following data: person's initials, date submitted, date returned, region, licensor name. Include whether they are staff vs. foster parent.
8. Sharing Practice Ideas Topic: Transitions: Placement and Visitation		This item will be covered at a later date.
9.	Jill attended a Field Operations Leadership Team meeting with regional and deputy administrators and a few DCYF staff from headquarters. Comments were made that CPA's don't take hard kids and they cherry pick. We have to listen and figure out a way to try to improve the perception of CPA's. Jill asked that member agencies reach out to their Regional Administrator and have a conversation about their concerns and how you can work together.	

Prepared by Linda Conchi