



WACF CPA Division Meeting Minutes
June 6, 2019 9:30am to 11:30am
Lutheran Community Services
4040 South 188th Street, SeaTac WA 98188, 3rd Floor

Present: Jill May, Jeff Clare, Katharine Gray, Nikki Brown, Amanda Phinney, Cindy Steele, Ezechiel Bambole, Mark Fullington, Kris Sanborn, Shawn Sivilly, Mike Canfield, Nicole Mazen, Anna Thompson, Joanne Stimson, Zenia Brar, Susan Brook, Amber Lindamood, Paul Cavanaugh, Andrea Estes

Members on phone: Carly Baughn, Cori Peck, Mikaela Chandler, Wes Patterson, Brenda Sipes, Ray Deck, Linda Thomas

Agenda Item	Discussion	Decisions
1. Agency Introductions / Region 5 info sharing update	The document that was created outlining the partnership and information sharing with CPA's was sent out to all CPA's and DCYF staff in Region 5. Jeff will e-mail Doug Allison today to thank him for his involvement and talk about ideas on how to expand the progress to other regions. There will be a follow up meeting in about 6 weeks to address any problems. The Region 5 supervisor to contact with problems is Kimberly Tengel: Kimberly.tengeldcyf.wa.gov. 253-260-0318.	
2. CAFAS	<p>At the last few CPA Division meetings the group has discussed the possibility of tracking foster care placements (non BRS). CAFAS was the assessment tool that was decided on. WACF has the funding to move forward and will have CAFAS for 2 years. WACF will be the central administrator and agencies can track their own data. We can track that data collectively. CAFAS will be available to all CPA's.</p> <p>There is a 4 hr. YouTube training available: CAFAS Demo Webinar: http://www.youtube.com/watch?v=4VtfdabGuMg&feature=share&list=PLE6E CAFAS Advanced Features for Supervisors: http://www.youtube.com/watch?v=U8KgrdnYeoE&list=PLE6E21AFB849E7869</p>	<p><u>Jill's follow up:</u></p> <ul style="list-style-type: none"> • Find out about confidentiality • Double check if she will create accounts for each agency • Get a trainer for the entire group

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	<p>After about a month of doing the CAFAS assessments each assessment should take about 10 minutes. The recommendation would be to do the first assessment at 6 weeks and then every 6 months after.</p>	
<p>3. Data Collection</p>	<p>The group has been talking about collecting data for the following outcomes:</p> <ul style="list-style-type: none"> • Youth school engagement • Service connections • Birth parent engagement <p>Jill asked for a subgroup to define each of the outcomes. After that, we will work with the consultants to track the data.</p> <p>Jill asked DCYF to send her statistics monthly. We will likely get it less often because they are changing their data reporting. The highlights of the latest report she received for the end of April show:</p> <ul style="list-style-type: none"> • CPA's are 36% of all foster homes • The time to license for the state is 155 days • The time for a private agency is 171 days <p>Jill asked the following questions:</p> <ol style="list-style-type: none"> 1. How should we count referrals? 2. If all 3 agencies contact a family, how will we track that? How do we not duplicate? 	<ul style="list-style-type: none"> • The volunteers for the subgroup were: Jill, Anna, Cindy and Nicole • Jill will e-mail the DCYF stats to the group. • Jill will follow up with Rubin on how they are counting vs how we are counting. • It was requested that we add to the FCFC quarterly reporting: Homes submitted pending DLR approval <p>Responses were:</p> <ol style="list-style-type: none"> 1. Only count referrals that come through HubSpot 2. Jill will see if we can use a number identifier.
<p>4. Legislative and Administrative 2019-2020 Agenda</p>	<p>Jeff distributed this year's legislative and administrative agenda. The group reviewed it line by line to assess the progress or lack of progress that was made in each area. Here it this year's agenda: https://www.wachildrenandfamilies.org/wp-content/uploads/2019-CPA-Division-Public-Policy-Agenda-Update-1-4-19-REV-3.pdf</p> <p>We need to continue the progress we are making with DLR.</p> <p>We need to continue to work on the need per region per county and have data driven conversations at the RDS meetings.</p>	<p>Some of the areas that could potentially be on next year's agenda because there was little or no progress this year are:</p> <ul style="list-style-type: none"> • Improve access to FAMILINK • Parent/Child visitation • Rate Increase • CPA Contract

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	<p>Jill is hopeful the we won't need a rate study. DCYF has indicated that they can use the rate study that was paid for by the Gidden's Foundation. Jill suggests asking for the rate increase and contract side-by-side.</p> <p>Jill is trying to figure out what DCYF is looking at for their Decision Packages. She has heard that there is interest in the CPA rate increase being one of their priorities.</p>	
5. LGBTQ Training Opportunities	<p>Initially we were going to have a training with this group but it was cancelled for today. She will come out to agencies. The recommended trainer is: Dae Shogren, (DCYF) dae.shogren@dcyf.wa.gov.</p>	

Prepared by Linda Conchi