



**10:00 a.m. – 11:00 a.m. Thursday, May 7, 2020
CPA and BRS Foster Care Meeting Minutes**

Present: Jill May, Jeff Clare, Zenia Brar, Wes Patterson, Nicole Mazen, Carla Arnold, Anna Thompson, Shawn Sivly, Kris Sanborn, Cindy Steele, Mark Fullington, Joanne Stimson, Katharine Gray, Cori Peck, Shelly Hahn, DeAnn Adams, Ray Deck III, Jon Rylaarsdam, Heather Hansen

| Agenda Item | Discussion | Decisions |
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| <p>1. Licensing Division Updates</p> <ul style="list-style-type: none"> • What should LD stop requiring after COVID-19? • What is working well and we hope to continue? • LD Workgroups | <p>Jill has been meeting regularly with Licensing Division and expressed our gratitude for all they have done. In starting to discuss a return to normalcy after COVID-19, she also hopes to give them feedback on what we've learned and what we hope to change. She asked the group what they would like to discontinue because it doesn't make sense, and what is working well that we would like to continue doing virtually.</p> <p>What LD should stop requiring:</p> <ul style="list-style-type: none"> • CPR/First Aid in-person requirement • TB Test <p>What is working well with virtual engagement:</p> <ul style="list-style-type: none"> • Virtual visitation creates opportunities for those parents that are struggling to get to visits in person. • Foster families can be more engaged with birth parents in a way that feels safe to them. • Virtual work has been helpful and more efficient in helping families get going in the licensing process and parts of the home study process. • Virtual walkthroughs for modifications or renewals when we've already been to the home and know the layout has been helpful and time-saving. • For case-management support: <ul style="list-style-type: none"> ○ Meeting virtually helps relieve the constant turnover of people in the foster home. ○ If questions can be sent ahead of time, virtual meetings can focus more on emotional support. | |

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| | <p>Jill continues to ask DCYF about the transition back to normal and what it will look like for agencies that need to go back and complete tasks for their home studies. Some thoughts from the group:</p> <ul style="list-style-type: none"> • There is concern that agencies will be given a reasonable time period (90 days?) to complete the things they've been given temporary concessions on (TB tests, First Aid training, etc) since appointments will be hard to get and backlogged. • Regional differences in how things open and programs offered may make the timeframes different between regions. • Could we give families 1 year to come into compliance with all of the additional steps if they were licensed during the pandemic? <p>There is some concern that advocating for these efficiencies might risk the future request for a CPA rate increase.</p> <p>LD Workgroups: Licensing Division has several workgroups happening. LD staff will not be part of the workgroups but recommendations from the workgroups will be brought back to Luba, Jason, etc. They have one private agency rep in each workgroup. LD is preparing for how data will go into BINTI and how BINTI will change our practice. Some of the workgroups that WACF members are a part of are:</p> <ul style="list-style-type: none"> • Group Care, CPA and CPA Foster Home Task Force – Nicole Mazen • Agency Licensure – Cindy Steele • BRS Group Home Licensing – Blake McFrederick • Home Studies – Jill • Kinship – Casey Family Programs • Inquiries Recruitment Project Team – Ray Deck III <p>Jill would like those that are on the workgroups to report back to the group after they've met.</p> | <p>Jill will discuss the concern of advocating for these efficiencies with Amber.</p> <p>Jill will get back to the group with all the specific workgroup information.</p> |
| <p>2. CPA Time Study</p> | <p>The CPA Time Study scope is limited and the timing is bad right now. The study is not setup in a user-friendly way and asks for direct contact in a case-management capacity only. It does not request time for licensing and administration, however, some CPAs report that time as well. Since all CPAs are doing the time study differently, there is no validity to it. The CPA Time Study is not for foster parents to complete.</p> | <p>Jill asked Cindy to inquire what DCYF uses the time study for.</p> <p>Patricia Rosette, Cost Allocation Unit, RMTS Program Manager: 360.725.4392 patricia.rosette@dcyf.wa.gov</p> |