



Washington Association
for Children & Families

Executive Board Meeting Minutes Tuesday, December 6, 2016 10am-12pm

Members Present: Tom Rembiesa, Charlotte Booth, Jessie DiPardo, Kristen Zinsky, Brian Carroll, Karen Brady	Members Absent: Scott Hanauer, Kerry Ann Shaughnessy, Jeff Clare
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Agenda Item	Discussion	Decisions
1. Call to order		The meeting was called to order at 10:07 a.m.
2. Review of minutes of the November meeting		The motion to approve the minutes carried.
3. Review the Annual Calendar for upcoming tasks	The annual calendar was reviewed and there was discussion on how to streamline the WACF accounting process.	<ul style="list-style-type: none"> Linda will move "filing of 990-N tax form" to end of Sept. Linda will add "confirm submission of 990-N tax form" to mid Oct. Brian will work on a procedure for the Treasurer and staff to allocate the workload and bring back a plan to January Exec. Board meeting.
4. Spring Event / Thinking questions to present to membership	<p>There was discussion on what WACF could do that would most benefit members with the association's profits (money that is allocated for a spring event). Some ideas presented were:</p> <ul style="list-style-type: none"> Creating a fund for the Ad-hoc Training Committee, a \$5,000 budget was one suggestion A WACF Annual Conference Advertising materials for recruitment 	<ul style="list-style-type: none"> A fund will be created for the Ad-hoc Training Committee A WACF annual conference is desired and volunteers for an ad-hoc committee will be requested at the Dec. association meeting
5. Foster Care Project - Giddens	There was discussion and clarification on the project funded by the Ballmer Group and the Giddens Foundation, focused on helping to increase the number of quality licensed foster homes and helping bolster support for foster families.	Tom will e-mail Erin Shea McCann today about meeting.
6. WACF Letter – Dispute Resolution Process		When things settle down, we will request that April draft the request for a dispute resolution.

Agenda Item	Discussion	Decisions
7. Public Policy	Brian distributed a final Public Policy Agenda. A few minor edits were suggested.	Linda will edit and send out to the Executive Board.
8. Association meeting agenda		<ul style="list-style-type: none"> • Financial report • Review minutes of Nov. meeting • Request volunteers for an ad-hoc committee for an annual conference • Request volunteer to testify at legislative hearing? • Advocacy day • Update on Foster Care Project • Public Policy Update
9. Activities Coordination	There was no activity to report.	
10. Adjournment		The meeting was adjourned at 12:05 p.m.

Prepared by Linda Conchi