



Executive Board Meeting Minutes Tuesday, May 2, 2017 10 a.m. – 12 p.m.

Members Present: Charlotte Booth, Tom Rembiesa, Jessie DiPardo, Karen Brady, Kerry Ann Shaughnessy, Jeff Clare	Members Absent: Brian Carroll, Scott Hanauer
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Agenda Item	Discussion	Decisions
1. Call to order		The meeting was called to order at 10:00 a.m.
2. Review of minutes of the April meeting		The motion to approve the minutes carried.
3. Review the Annual Calendar for upcoming tasks	The annual calendar was reviewed. There is no need for a Bylaws Revisions Committee this year.	Linda will send out member invoices on 5/26 with a due date of 6/30.
4. Formulate 2017-2018 Annual Budget	Jessie went over the 2017-2018 draft budget and board members provided feedback.	Jessie will make some minor adjustments and bring back to the June Executive Board meeting for final review.
5. Nominations	The Nominations Committee has not received any nominations so far. The deadline for nominations is mid-May.	
6. Activity coordination	Karen completed her letter regarding the Continuum of Care and it is ready to send to Jennifer Strus. Karen will request a meeting about the letter and the ratio issue for facility based providers.	Karen will forward an e-mail she received from Laurie Lippold to the Executive Board. The e-mail explains how Laurie is hoping to get the continuum added to a bill that would require the dept. work more closely with providers and provide a continuum that is more seamless.
7. Adjournment		The meeting was adjourned at 10:30 a.m.