

WASHINGTON ASSOCIATION FOR CHILDREN & FAMILIES

MINUTES

FPSS Division

June 4, 2015

3:00 PM to 4:00 PM

Conference Call

Members Present: Charlotte Booth, Christi Lyson, Dani McCutcheon-Needham, Dave Kucklick, Ifeanyi Chukwu, Jody Smetak, Kerry Ann Shaughnessy Melissa Gorgone, Shannon, Tom Rembeisa	Guest Present: Tim Kelly
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Agenda Item	Discussion	Decisions
1. Call to order		The meeting was called to order at 3:05 PM
2. Review of minutes of the May meeting		The minutes were approved as written

3. EBP Sustainability. Tim Kelly joins us to discuss cost sharing ideas.	<p>One goal of cost sharing is to be sure providers have an investment in choosing who to send to training. We don't want to spend state resources training people who either do not complete the training or stop providing the EBP very soon after being trained.</p> <p>The cost to send a person to training varies considerably based on travel distance. One idea for equalizing costs would be to charge a \$500 fee to agencies whose staff do not require an overnight stay, and use those funds to cover travel costs for agencies whose staff come from farther away. The CA is going to hold the EBP trainings at a greater variety of locations in the future.</p> <p>Agencies that pay staff time and expenses to travel to and attend training incur significant costs not incurred by agencies that use independent contractors and do not pay them to attend training.</p>	<p>As a first step, we agreed to try a system in which the provider agency submits a simple application to send a staff to training. The application will ask whether or not the staff would be on the agency payroll for time spent travelling and being trained. It will also ask for the estimated travel costs (mileage, per diem, hotel), and whether the staff would be reimbursed for those expenses.</p> <p>Agencies will be required to demonstrate on this form that they would be investing at least \$500 in the training. If their cost would be less than \$500, they will make up the difference by paying a training fee.</p>
4. Update on SafeCare Train the Trainer	The Giddens Foundation has awarded WACF \$20,000 to move forward with the TOT. A conference call with GSU is scheduled for next week.	
5. June 16 membership meeting. Trying to get a headcount for the luncheon at Casey.		Five agencies will send someone to the meeting and luncheon.
Agenda Item	Discussion	Decisions
6. Welcome to our new division member, Kim Zacher.	Kim will join us at the July meeting.	
7. Member agency status on the FPS application.	All members on the phone have been approved to provide FPS.	
9. Adjournment		The meeting was adjourned at 3:50 PM. Our next meeting will be Thursday July 2 nd , at 3:00PM.