



MINUTES
Family Preservation and Support Services Division
November 1st, 2018
Conference call 3:00 PM to 4:00 PM

Phone conference:

Dial : 1 (646) 749-3112

Access Code: 612-663-109

Members Present: Kerry Ann Shaughnessy, Christi Lyson, Marie Preftes-Arenz, Carla Arnold, Jill May, Cara McCartney, LaNaia Colbert, Rosie Cullen, Debra Hatton

Agenda Item	Discussion	Decisions
1. Call to order, introductions and September minutes		The meeting was called to order at 10:00 a.m.
<ul style="list-style-type: none">Introduction of Rosie Cullen, Policy Manager.	Rosie has spent most of her career working primarily with young people that have experienced foster care and homelessness, both working in drop-in centers and as a case manager. She has worked with a lot of youth in their transition years and helped them learn to be self-sufficient. Rosie has always been driven by the idea that she could have a greater impact by working on the larger, systemic issues that were impacting young people's lives by doing more policy level and legislative work. The last two years she has worked at the Mockingbird Society helping young people with foster care experience advocate for changes in the system.	

	Rosie is excited to work with WACF and support all the different agencies.	
<ul style="list-style-type: none"> • Regional In Home Meetings Review and topic discussions <ul style="list-style-type: none"> ○ Para-pro contract freeze ○ Emphasis on community supports still a system enhance for DCYF ○ CANS billing portal discussed in Region 3 and 4 and not Region 5? ○ Ongoing CANS updates ○ Recommendation of a monthly update letter rather than multiple issues ○ CANS transition <u>required</u> always stated in Region 5 meeting ○ By Region ○ What stood out? ○ Adoption services changes start? ○ WACF member feedback on the Secure Email problems with limited features 	<p>There have been regional meetings in all regions except Region 6. Region 6 meeting will be next week.</p> <p>Announcements and discussions at the regional meetings:</p> <ul style="list-style-type: none"> • Para pro contract changes are on hold due to PIP and FFA but it will still happen. • Tim reiterated the importance of doing the work and getting people community resources. • A para pro could hold a Certified Advisor (DOH) credential but it won't be required. • The dept. will allow providers to bill for 60 days, half time hours of direct services for a new para pro position (to help providers with implementation costs). • The CANS transition is required. • Tim is working on adding monthly billing reports to the monthly reports that go into the CANS document. • It was asked that there be a process and discussion about any other ideas that come up around the CANS to make sure it coincides with what people have already invested in. • Tim is assuming that the 3 CANS will be face-to-face assessment sessions which takes a couple of sessions away from the family. • Tim sounded like he would use a Practice Guide for last minute changes. He used the terms Resource Manual and Practice Guide interchangeably. • All new staff will be required to take a CANS training in person prior to being certified. 	<ul style="list-style-type: none"> • We would like to ask for time between major decisions so that people can be well-informed and able to participate in a meaningful way and offer feedback.

	<ul style="list-style-type: none"> • Collaborators need to be able to offer one training a month. • Tim wants Treatment Planning Trainings and booster classes. • Tim will put out guidance on what he wants in the monthly summaries and intervention summaries. Look for a new form to come. • Agencies are supposed to be paid within 30 days of billing and Tim would like to know if you're not. One of our members requested that the dept. have a protocol that if someone in the dept. leaves that they notify current providers. • Adoption services procedures will change. Providers will now get a generic referral and the family will choose what service they want and that the provider can spend the \$200 concrete funds however the family wants. • Contract Monitoring (audits) will occur every 3 years based on a risk assessment model and Tim will be at as many as possible. 	<ul style="list-style-type: none"> • Christi will send a copy of the audit tool to Kerry Ann to share with members. • Jill would like a sub group to meet to discuss concerns further. Kerry Ann will notify Charlotte.
2. Rate Study Do we want to get a rate study as BRS is having done? CPA also requesting.	Kerry Ann brought up the idea of FPSS having a rate study done and asking the funders for funding for a rate study. Just a thought for the future.	
3. Funders		We did not get to this agenda item.
4. Jill Update	April Potts and Vickie Ybarra will be at the December FPSS meeting to talk about DCYF's vision for FFA on the prevention side.	Jill is requesting good attendance.
5. Adjournment		The meeting was adjourned at 4:06 p.m.