



**Washington Association  
for Children & Families**

**MINUTES  
Family Preservation and Support Services Division  
February 6, 2020  
3:00 to 4:00 PM**

**Members attending:** Charlotte Booth, Christi Lyson, and Kerry Ann Shaughnessy.

**Staff attending:** Jill May

Agenda Item	Discussion	Decisions
<ul style="list-style-type: none"> <li>• <b>Call to order and January minutes</b></li> </ul>		<p>The meeting came to order at 3:03 PM. The minutes were approved as written.</p>
<ul style="list-style-type: none"> <li>• <b>Review of the Combined In-Home Services contract amendment</b> <b>What changed</b> <b>Remaining problem with language about transporting</b></li> </ul>	<p>Positive changes were: CANSF is only uploaded once, at the end of services; language about “clinical supervision” removed; language about qualifications of a BA level supervisor corrected; IY section amended.</p> <p>Language restricting transportation of children was not changed. We are concerned about the impact on services for older youth. Examples of when it was important to be able to transport were shared.</p> <p>Jill has talked with advocates for services for older youth to gain their support in removing the restrictions.</p>	<p>We would like members to give us concrete examples of when being able to transport a youth without a parent accompanying was important to treatment.</p>
<ul style="list-style-type: none"> <li>• <b>Executive Director Update</b> <b>Advocacy agenda update</b></li> </ul>	<p>Our request for additional funds for travel time has champions and support in both houses. It is not a budget year, however, and</p>	

<p><b>Funding opportunities for WACF</b></p>	<p>many worthy items will not make it into the final budget.</p> <p>Perigee has told Jill they are not interested in funding training for our staff. WACF is forming a 501c3 “sister” corporation, which will increase funding opportunities.</p>	
<ul style="list-style-type: none"> <li>● <b>Change of time for our division meetings</b></li>   <li>● <b>Holding longer meetings?</b></li> </ul>	<p>Members discussed alternative times and days for our meetings.</p> <p>Members discussed how long our meetings should be.</p>	<p>We will move the day of our meeting to the <b>second Thursday of the month</b> instead of the first Thursday.</p> <p>Our meetings will be in the morning instead of late afternoon. For conference calls we will begin at <b>9:00 AM</b>. In person meetings would probably begin at least an hour later to avoid rush hour traffic.</p> <p>We will schedule meetings to be <b>90 minutes</b>. If we don’t need that much time we can end the meeting early.</p>
<ul style="list-style-type: none"> <li>● <b>Enhancing the training and QA for the various EBPs</b></li> </ul> <p><b>Ex: PCIT conference</b></p>	<p>Naomi has let us know there is no PCIT conference this spring. This means many PCIT therapists will be out of compliance with the state QA plan.</p> <p>This is just one example of problems with the training and QA for the EBPs. As part of FFPSA, DCYF will have to show how they are assuring model fidelity.</p>	<p>Charlotte will ask one of her PCIT trainers to talk to Naomi about what the plan is going forward.</p> <p>We need to create a document about what enhancements are needed in the training and QA for each EBP.</p>
<ul style="list-style-type: none"> <li>● <b>Preparation for the “dosage” conversation with Taku</b></li> </ul>		

<ul style="list-style-type: none"> <li>● <b>CANS-F in person training availability</b></li> </ul>	<p>When the requirement to attend an in person training within two weeks of hire was put into effect, we were assured by Tim that a training would be available every 15 days at a reasonably close location. This is not occurring. Providers are being told to send therapists to different regions for the training. This is not reasonable.</p> <p>Attending the in person training before doing online certification is not a contract requirement. However, it is stated in the Practice Guide.</p>	<p>Be sure your staff do the online certification on schedule.</p> <p>Each agency will have to decide for itself whether to follow the contract or the Practice Guide.</p> <p>We need to advocate with Taku about this problem.</p>
<ul style="list-style-type: none"> <li>● <b>Semi-annual QA report</b></li> </ul>	<p>The semi-annual report is still a contract requirement, although in 2018 Tim told us that the quarterly regional meetings were a substitute.</p>	<p>A report was due in January. Send the report to Taku.</p>
<ul style="list-style-type: none"> <li>● <b>Adjournment</b></li> </ul>		<p>The meeting was adjourned at 4:05 PM.</p>