



**Minutes for March 1<sup>st</sup>, 2018**

**FPSS Division**

**Members:** Shannon Bayne Vice Chair, Kerry Ann Shaughnessy Chair, Charlotte Booth Vice President Ex Board, Scott Hanauer, Dave Kucklick, Jessie Dipardo Treasurer Ex Board, Melissa Gorgone, Christi Lyson, Diana Crawford, Gary Romjue, Marie Preftes-Arenz, Debra Hatton, Joseph LeRoy, Danielle McCutcheon-Needham, Tammie Nielsen, Jessie Dipardo, Roxanne Cates, Carla Arnold, Rachael Gray, Marcella Thornburgh, Cara McCartney, Michael Jaurigue

**Member Agencies:** Institute for Family Development, Catholic Community Services, Community Youth Services, Olive Crest, Services Alternatives, Working Choices, Inc, Children’s Home Society, Crawford Counseling, Youth Net NW, Hope Sparks, Pioneer Human Services, Alpine Counseling

Agenda Item	Discussion	Decisions
<p>1. <b>Call to order, introductions and Jan 2018 minutes.</b></p>		
<p>2. <b>WACF Expansion Update: Hiring ED and dues process discussions</b></p>		
<p>3. <b>FPS billing and contract changes</b>            Here are the points that Tim Kelly agreed to address:</p> <ul style="list-style-type: none"> <li>• 2 hours of engagement, allowed within direct counseling               <ul style="list-style-type: none"> <li>○ Change in rate sheet</li> </ul> </li> <li>• Clarify in rate sheet               <ul style="list-style-type: none"> <li>○ Time spent gathering information to complete the family plan for change is considered direct counseling</li> <li>○ Phone calls with CA worker is direct counseling</li> </ul> </li> </ul>		

<b>4. Satisfaction Survey? How are agencies providing the customer satisfaction survey to clients? How are you documenting it in the file? How do you describe the survey to clients?</b>		
<b>5. Semi-Annual Audit Thoughts on how to structure this audit.</b>		
<b>6. CANS trainings are now available and require staff to attend annually.</b>		
<b>7. WACF Elections: President, FPSS, Secretary are up for election this year.</b>		
<b>8. FAR Legislation</b>		
<b>9. EBP Training Funds Allocations document from Tim Kelly</b>		