



MINUTES

FPSS Division

April 5th, 2018

Phone conference: 1-800-511-7985, access code: 365-4506

Members: Shannon Bayne Vice Chair, Kerry Ann Shaughnessy Chair, Charlotte Booth Vice President Ex Board, Scott Hanauer, Dave Kucklick, Jessie Dipardo Treasurer Ex Board, Melissa Gorgone, Christi Lyson, Diana Crawford, Gary Romjue, Marie Preftes-Arenz, Debra Hatton, Joseph LeRoy, Danielle McCutcheon-Needham, Tammie Nielsen, Jessie Dipardo, Roxanne Cates, Carla Arnold, Rachael Gray, Marcella Thornburgh, Cara McCartney, Michael Jaurigue

Member Agencies: Institute for Family Development, Catholic Community Services, Community Youth Services, Olive Crest, Services Alternatives, Working Choices, Inc, Children’s Home Society, Crawford Counseling, Youth Net NW, Hope Sparks, Pioneer Human Services, Alpine Counseling

Agenda Item	Discussion	Decisions
1. Call to order, March 2018 minutes.	Approved minutes Jan, Feb and March	
2. WACF Expansion Update: Hiring ED	Announced the offer to Jill Marshall May. She starts April 23 rd .	Invite her to a member meeting in a meeting location and see if more members can attend to meet her. She will be on the phone for our May 3 rd meeting.
3. Engagement under FPS any problems billing mid-service?	No one reports any problems in billing for Engagement. One agency billed for engagement in mid service when a client had stopped attending or responding to make efforts to re-engage.	Aske Tim if he has had any reports of problems with the engagement billing.

<p>4. Satisfaction Survey Obstacles Tim Kelly wants at least 10 percent compliance. What do you do with hard copies?</p>	<p>Problems discovered. Cannot submit a survey from the same device more than twice. Parents with service cannot respond to the service if they have two services. Or a couple cannot each respond on the same phone or computer. Therapists cannot help parents access internet on their cell phones. This impacts the response possibilities. Keeping hard copies is not okay because Tim does not want them. If it is useful for your own agency use, but do not send the hard copies to the State.</p>	<p>Not sure what to communicate with Tim about all of the problems with this survey. Just keep offering it to clients and asking them to complete.</p>
<p>5. Nominations for FPSS Division Chair and Vice Chair</p>	<p>Charlotte Booth, Chair Shannon Bayne, Vice Chair</p>	<p>The nominees were voted in to the new positions and will take on the duties July 1st.</p>
<p>6. Meeting with Tim Kelly</p>	<p>In the future. Prioritize a meeting with Jill Marshall May first.</p>	<p>No action at this time.</p>
<p>7. CANS Collaborators, Are you using them?</p>	<p>Some meetings are set. Talk to your local EBP manager to get the dates.</p>	
<p>8. All Member Meeting April 17th consider attending.</p>		<p>May 15th is the next all member meeting with Jill Marshall May</p>