



Washington Association  
for Children & Families

**MINUTES**

**Family Preservation and Support Services Division**

**May 14, 2020**

**9:00 to 10:30 AM**

**Conference Call Meeting**

**Members attending:** Carla Arnold, Charlotte Booth, Karla Cain , Amanda Farmer, Sandra Gorman- Brown, Debra Hatton, Christi Lyson, Cara McCartney, Molly Phillips, and Kerry Ann Shaughnessy.

**Staff attending:** Jill May

Agenda Item	Discussion	Decisions
<ul style="list-style-type: none"><li>• <b>Call to order and approval of the April minutes</b></li></ul>		The minutes were approved as written.
<ul style="list-style-type: none"><li>• <b>Greetings and Introduction of our newest member, Esther Patrick.</b></li></ul>	Members welcomed Esther	
<ul style="list-style-type: none"><li>• <b>Guest Tim Kelly to discuss the retainer payment system</b></li></ul>	The retainer system was put in place very quickly. It is now clear some modifications are needed to handle situations when a provider sees significantly more or fewer families than the average used in setting their retainer. DCYF data show a 40% reduction in families entering the system. In March there were 20% fewer referrals to CIHS. At this point DCYF is not looking at reductions in payment to providers. The goal is to maintain the workforce. There is concern about providers who have reduced their capacity.	Members will hold a special meeting June 5 to review May data. Members are asked to bring data about how many families they served in May, how many sessions there were, and how many hours of service.

<ul style="list-style-type: none"> <li>• <b>Executive Director Update</b></li> </ul> <p><b>New Ballmer operating grant</b>  <b>ILS providers</b>  <b>State budget</b></p>	<p>We have been awarded a new grant. Great job, Jill!</p> <p>We will be reaching out to ILS providers to see if they will join WACF. Some existing members do ILS, but there are many providers who are not members.</p> <p>DCYF will have to reduce spending by 15% due to the huge COVID related budget problem.</p>	
<ul style="list-style-type: none"> <li>• <b>Division officer elections</b></li> </ul>	<p>Charlotte Booth has been nominated for chair and Sandra Gorman-Brown for vice chair.</p>	<p>After a motion duly made and seconded, Sandra and Charlotte were elected.</p>
<ul style="list-style-type: none"> <li>• <b>Adjournment</b></li> </ul>		<p>The meeting adjourned at 10:35.</p>