



**WACF Intensive Services Division Minutes**  
**March 7, 2019 11am to 1:00pm**  
**Lutheran Community Services**  
**4040 South 188<sup>th</sup> Street, SeaTac WA 98188, 3<sup>rd</sup> Floor**

<b>Members Present:</b> Jill May, Nikki Brown, Christy Lunceford, Katie Bass, Kris Sanborn, Shawn Sivly, Rhiannon Brill, Karen Brady	<b>Members on phone:</b> Josh Fullington, Zenia Brar, Carly Baughn
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Agenda Item	Discussion	Decisions
<b>1. 11:00 cross over with CPA</b> <b>*Discrimination</b>	This topic was covered during the CPA Division meeting and will be revisited at a later date.	
<b>2. Background Checks</b> <b>Waiver going away/group recommendations.</b>	Luba talked about doing a process mapping and timelines across the recruitment process. She is asking for feedback on improving the fingerprinting process. Some ideas given at the Feb. Membership Meeting were: <ul style="list-style-type: none"> <li>• Look at process WSP uses, do they do all fingerprints or contract some?</li> <li>• Fingerprint cards – Why do we wait for permission to go get fingerprints done? Why not have a stack of fingerprint cards like schools have?</li> <li>• When people change from one agency to another, they should be able to use the same background check instead of having to get a new one.</li> <li>• Reduce the number of people touching the background check to only 1-2 people.</li> </ul> An update on the last bullet, they're trying to take the licensing division out of the BRS staffed residential process.	

Agenda Item	Discussion	Decisions
	<p>Jill asked for ideas from the IS Division members. Some ideas mentioned:</p> <ul style="list-style-type: none"> <li>• Get regular updates from DLR to speed up process</li> <li>• Look at Idaho's process because it's working</li> <li>• If a license is in the expired file at the background unit, there's no communication with the licensor or agency, it just sits there</li> <li>• Mobile fingerprint person</li> </ul>	<p>Jill reported that Chris Parvin said if there's a hold up with a background check to e-mail him:  <a href="mailto:chris.parvin@dcyf.wa.gov">chris.parvin@dcyf.wa.gov</a></p>
<p><b>3. Going forward with BRS</b></p>	<p>Some things the group would like to work on moving forward:</p> <ul style="list-style-type: none"> <li>• Outcomes/metrics</li> <li>• Best practices</li> <li>• Strategies to achieve permanency/Transition</li> </ul> <p>There was some discussion about the current assessments used by agencies including CANS, CFARS and CALOCUS and which outcomes the group might want to track. It was mentioned that the CALOCUS might also help justify level of care.</p>	<p>It was decided that the group would like to focus on DCYF's three identified outcomes. Nikki will bring those three outcomes to the next meeting for further discussion.</p>
<p><b>4. Movement of youth in BRS beds. Thoughtful transition ideas</b></p>	<p>Residential BRS providers should be able to say when they have kids that are ready to leave. Jill asked if we could create some communication system once a data person is hired? How could we bring the BRS Program Managers into the process? What if we tried to start with one region and figure it out as a start?</p>	
<p><b>5. Legislative update</b></p>	<p>We have received funding to start a media campaign with the assistance of Strategy 360. They are focusing on 5 legislative districts in the Kitsap, Spokane, Seattle and Tacoma areas. We also have created a new landing page <a href="https://action.wachildrenandfamilies.org/">https://action.wachildrenandfamilies.org/</a>. This page has an easy form to send information regarding the rate increase to your legislators. Please share this with your staff, your board, other providers, etc. There will also be a Facebook media push and geo fencing to target specific areas. They are prioritizing Spokane first.</p>	
<p><b>6. Adjourn</b></p>	<p>BRS Program Manager monthly meeting - Michael has set it up so our members can participate by phone. The meetings are the 4th Tues. of each month. The next one will be on <b>March 26th and the tentative call-in time will be 10:30 a.m.</b> Michael will send out an invitation when it gets closer.</p>	<p>The meeting was adjourned at 12:35 p.m.</p>

Prepared by Linda Conchi